

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge	Peach indicates statutory fee
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Fees and Charges - Physical Activity Programmes 2024-2025 - Communications & Communities Team				
Active & Healthy 4 Life Fees				
i. Initial assessment	Discretionary H&W PFH	4x £20 payments by a direct debit paid to the sports centre	4x £20 payments by a direct debit paid to the sports centre	Discretionary
ii. Gym sessions (one hour each x 24)	Discretionary H&W PFH			Discretionary
iii. Final assessment	Discretionary H&W PFH			Discretionary
Healthy You Fees				
i. 1hour session	Discretionary H&W PFH	Minimum of first 4 sessions free of charge. Thereafter session fees may vary according to activity.	Minimum of first 4 sessions free of charge. Thereafter session fees may vary according to activity.	Discretionary
Sports Camps				
i. One day attendance	Discretionary H&W PFH	£25.00	£25.00	Discretionary
ii. Two or more days attendance (per day)	Discretionary H&W PFH	£22.00	£23.00	Discretionary
iii. Two or more siblings attendance on one or more days (per day)	Discretionary H&W PFH	£22.00	£23.00	Discretionary

Northstowe Community Centre				
Assembly rooms 1/2 - Commercial		£0.00	£26.00	Discretionary
Assembly rooms 1/2 - Local/ benefit Community*		£0.00	£18.00	Discretionary
Assembly rooms 1/2 - Northstowe Community Groups		£0.00	£12.00	Discretionary
Assembly rooms 1/2 (Combined) - Commercial		£0.00	£52.00	Discretionary
Assembly rooms 1/2 (Combined) - Local / benefit Community*		£0.00	£30.00	Discretionary
Assembly rooms 1/2 (Combined) - Northstowe Community Groups		£0.00	£20.00	Discretionary
Office 1 - Commercial		£0.00	£10.00	Discretionary
Office 1 - Local/ benefit Community*		£0.00	£8.00	Discretionary
Office 1 - Northstowe Community Groups		£0.00	£6.00	Discretionary
Office 3 - Commercial		£0.00	£14.00	Discretionary
Office 3 - Local/ benefit Community*		£0.00	£10.00	Discretionary
Office 3 - Northstowe Community Groups		£0.00	£8.00	Discretionary
NHS Room - Commercial		£0.00	£15.00	Discretionary
NHS Room - Local/ benefit Community*		£0.00	£12.00	Discretionary
NHS Room - Northstowe Community Groups		£0.00	£9.00	Discretionary

*note, this category includes classes that charge participants for the purposes of making a profit as well as local private hires (non-commercial)

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2024-25 Traveller site charges				
2024-2025 Administration Charges Leasehold Housing*				
Charge Description	Charge Basis	2023/24	Proposed Charges	Policy
		(£)	2024/25 (£)	when setting the fee/charge
Plot rental on Council managed sites		£84.00 / week	£90.00 / week	Plot rental fee will rise in line with HRA rent increase of 7.7%

2024-25 Bed & Breakfast charges				
Contribution to B&B costs for homeless applicants not claiming Housing Benefit		£60.00 / night	£60.00 / night	Discretionary

2024-25 Community Alarm Service				
Charge Description	Charge Basis	2023/24	Proposed Charges	Increase
		(£)	2024/25 (£)	(%)
Community Alarm Service				
Council Supplied Alarm	Weekly	4.75	5.00	5%
Replacement Pendant Charge	One-Off	50	50	0%
Annual Subscription for Sim Card	Weekly up to £60/yr	up to £1.15	up to £1.15	0%

Considerate Contractor Scheme

Annual subscription based on turnover, and charge for every additional scheme

COMPANY TURNOVER	Fee/charge set by Legislation	SUBSCRIPTION CHARGE (excludes VAT) for 1 scheme	ADDITIONAL CHARGE PER SCHEME OVER 2 (excludes VAT)*
Less than £500,000	Discretionary	£450.00	£50.00
£500,000 to £1,000,000		£695.00	£100.00
£1 million to £50 million		£895.00	£100.00
Over £50 million		£1,095.00	£150.00

*Discount may apply for multiple schemes

This is based on the amount of works undertaken by the Construction Monitoring Officer and economies of scale.

It is also noted that these charges have not been reviewed for 4 years.

2024-25 Land Charges fees and charges				
Type of Search	Includes VAT	Fee	Proposed Fee	Council policy when setting the fee/charge
		2023/24	2024/25	
LLC1 Official Search in respect of one parcel of land		£39.00	£45.00	Discretionary
Residential Search				
CON29R	X	£137.00	£151.00	Discretionary
LLC1 and CON29R (Full Residential Search)	X	£176.00	£196.00	Discretionary
Additional Parcels of Land	X	£17.00	£18.00	Discretionary
Additional Parcels of Land LLC1		£0.70	£1.00	Discretionary

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
Commercial Search				
CON29R	X	£241.00	£273.00	Discretionary
LLC1 and CON29R (Full Commercial Search)	X	£280.00	£318.00	Discretionary
Additional Parcels of Land	X	£28.00	£30.00	Discretionary
Additional Parcels of Land LLC1		£0.70	£1.00	Discretionary
Additions				
Additional Enquiries	X	£23.15	£28.00	Discretionary
Historic File Request		£45 per address	£50 per address	Discretionary
Invalid planning applications		10% of application fee for closed or withdrawn applications	10% of application fee for closed or withdrawn applications (Currently with Legal for further discussion on this option)	Discretionary
Hard copy planning applications handling fee		- Major applications £100 per application - General and other applications £50 per application	- Major applications £100 per application - General and other applications £50 per application	Discretionary
Con29 Optional enquiry questions:				
Type of Search	Includes VAT	Fee 2023/24	Proposed Fee 2024/25	Council policy when setting the fee/charge
Q4 Road Proposals	X	£15.00	£18.00	Discretionary
Q5 Advertisements	X	£15.00	£18.00	Discretionary
Q6 Completion Notices	X	£15.00	£18.00	Discretionary
Q7 Parks and Countryside	X	£15.00	£18.00	Discretionary
Q8 Pipelines	X	£0.00	£0.00	Discretionary
Q9 Houses In Multiple Occupation	X	£15.00	£18.00	Discretionary
Q10 Noise Abatement	X	£15.00	£18.00	Discretionary
Q11 Urban Development Areas	X	£15.00	£18.00	Discretionary
Q12 Enterprise Zones	X	£15.00	£18.00	Discretionary
Q13 Inner Urban Improvement Areas	X	£15.00	£18.00	Discretionary
Q14 Simplified Planning Zones	X	£15.00	£18.00	Discretionary
Q15 Land Maintenance Notices	X	£15.00	£18.00	Discretionary
Q16 Mineral Consultation and Safeguarding Areas	X	£10.38	£15.30	*Provisional. To be set by County Council and updated in February
Q17 Hazardous Substance Consents	X	£15.00	£18.00	Discretionary
Q18 Environmental and Pollution Notices	X	£15.00	£18.00	Discretionary
Q19 Food Safety Notices	X	£15.00	£18.00	Discretionary
Q20 Hedgerow Notices	X	£15.00	£18.00	Discretionary
Q21 Flood Defence and Land Drainage Consents	X	£10.38	£15.30	*Provisional. To be set by County Council and updated in February
Q22 Common Land and Town or Village	X	£19.98	£30.60	*Provisional. To be set by County Council and updated in February

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Discretionary services (including Pre-application work and Planning and Performance Agreements (PPAs)) will be charged for on a case by case basis. This charge will be based on full recovery of the cost of delivering the agreed work. Officer time will be charged at the following rates:			
£/Hour			
		2023/24	2024/25
Grade	Discretionary		
Executive Director		275	340
Grade 11 Assistant Director			247
Grade 10 Assistant Director		204	217
Grade 9		159	192
Grade 8		135	181
Grade 7		119	170
Grade 6		90	142
Grade 5		81	131
Grade 4		75	118
Grade 3		68	98
Grade 2		63	90

Note

Agency hourly rates charged at £149 or £157 (2023/24 - agency rate plus £28/hour overhead)

2024-25 H&ES Fees and Charges				
Minimum Energy Efficiency Standards- Financial Penalties	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25		
Breach of less than 3 months (Max penalty £2,000)				
High harm, high culpability	£2,000.00	£2,000.00	Penalty amounts taken from the MEES policy which are calculated through consideration of factors which affect harm and culpability.	
High harm, low culpability	£1,000.00	£1,000.00		
Low harm, high culpability	£1,000.00	£1,000.00		
Low harm, low culpability	£500.00	£500.00		
Breach of more than 3 months (Max penalty £4,000)				
High harm, high culpability	£4,000.00	£4,000.00		
High harm, low culpability	£2,000.00	£2,000.00		
Low harm, high culpability	£2,000.00	£2,000.00		
Low harm, low culpability	£1,000.00	£1,000.00		
Providing false or misleading information (Max penalty £1,000)				
High harm, high culpability	£1,000.00	£1,000.00		
High harm, low culpability	£500.00	£500.00		
Low harm, high culpability	£500.00	£500.00		
Low harm, low culpability	£250.00	£250.00		
Failure to comply with a Compliance Notice (Max penalty £2,000)				
High harm, high culpability	£2,000.00	£2,000.00		
High harm, low culpability	£1,000.00	£1,000.00		
Low harm, high culpability	£1,000.00	£1,000.00		
Low harm, low culpability	£500.00	£500.00		

1. Environmental Protection Act 1990 / Pollution Prevention Control Act 1999 / PPC Regulations 2000			
Standard process (includes solvent emission activities)	Statutory fee set by DEFRA	£1,650.00	We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
Additional fee for operating without a permit		£1,188.00	
PVRI, and Dry Cleaners		£155.00	
PVR I & II combined		£257.00	
VRs and other Reduced Fee Activities		£362.00	
Reduced fee activities: Additional fee for operating without a permit		£99.00	
Mobile plant**		£1,650.00	

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for the third to seventh applications		£985.00		
for the eighth and subsequent applications		£498.00		
Where an application for any of the above is for a combined Part B and waste application, add an extra £310 to the above amounts		£808.00		
Annual subsistence charge				
Standard process Low	Statutory fee set by DEFRA	£772 (+£104)*		* The additional amounts in brackets must be charged where a permit is for a combined Part B and waste installation. Where a Part B installation is subject to reporting under the E-PRTR Regulation, add an extra £103 to the above amounts
Standard process Medium		£1,161 (+£156)*		
Standard process High		£1,747 (+£207)		
PVRI, and Dry Cleaners L/M/H		£79/£158/£237		
PVR I & II combined L/M/H		£113/£226/£341		
VRs and other Reduced Fees		£228/£365/£548		
Mobile plant, for first and second permits L/M/H**		£626/£1034/£1,551		
for the third to seventh permits L/M/H		£385/£617/£924		
eighth and subsequent permits L/M/H		£198/£314/£473		
Late payment Fee		£52.00		
Transfer and Surrender				
Standard process transfer	Statutory: DEFRA	£169.00		We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
Partial transfer		£497.00		
New Operator at Low Risk Reduced Fee Activity		£75.00		
Partial transfer		£47.00		
Temporary Transfer for Mobiles				
First Transfer	Statutory: DEFRA	£53.00		We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
Repeat Following Enforcement or Warning		£53.00		
Substantial Change s10 & s11				
Standard process	Statutory fee set by DEFRA	£1,050.00		
Standard process where the substantial change results in a new EPR activity		£1,650.00		
Reduced fee activities		£102.00		
LAPPC Mobile Plant Charges (if not subject to simplified Permits)				
Application Fee – No. of Permits	Statutory: DEFRA			We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
1		£1,650.00		
2		£1,650.00		
3		£985.00		
4		£985.00		
5		£985.00		
6		£985.00		
7		£985.00		
8 and over		£498.00		
Subsistence Fee – No. of Permits		(Low/Med/High)		
1		£772/1161/1747		
2		£772/1161/1747		
3		£385/617/924		
4		£385/617/924		
5		£385/617/924		

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6		£385/617/924		Peach indicates statutory fee
7		£385/617/924		
8 and over		£198/316/473		
LA-IPPC Charges (Part A2)				
Application	Statutory: DEFRA	£3,363.00		Fee set by DEFRA Every subsistence charge includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation
Additional Fee for Operating without a Permit		£1,188.00		
Annual Subsistence – Low		£1,447.00		
Annual Subsistence – Med		£1,611.00		
Annual Subsistence – High		£2,334.00		
Substantial Variation substantial variation (where 9 (2) (a) or 9 (2)(B) of the scheme applies)		£3,363.00		
Transfer		£235.00		
Partial Transfer		£698.00		
Surrender		£698.00		
Late Payment fee (new)		£52.00		
Newspaper Advertisements				
Newspaper adverts may be required under EPR at the discretion of the LA as part of the consultation process when considering an application (see Chapter 9 of the General Guidance Manual). This will be undertaken and paid for by the LA and the charging scheme contains a provision for the LA to recoup its costs				Fee set by DEFRA Every subsistence charge includes the additional £104 charge to cover LA extra costs in dealing with reporting under the E-PRTR Regulation
2. Licences				
Scrap Metal dealers licence				Legislation governed by Scrap Metal Dealers Act 2013. Fee currently covers cost of administrating the service
Collector licence	Discretionary	£210.00	£218.00	
Site licence		£260.00	£270.00	
Sex Shop Establishment				Fees to be consistent with neighbouring authorities and ensure recovery of costs.
i. Initial application	Discretionary	£4,100.00	£4,264.00	
ii. Renewal		£740.00	£770.00	
Acupuncture, Ear Piercing, Tattooing & Electrolysis				To facilitate the identification of bona fide skin piercing businesses registration fees to be kept at cost Introduction of new fees to cover personal and mobile activities
Business registration	Discretionary	£160.00	£167.00	
Personal Registration		£160.00	£167.00	
Mobile unit		£160.00	£167.00	
Mesotherapy & Dermal Fillers		£160.00	£167.00	
Houses in Multiple Occupation meeting the legal definitions				Appropriate fee commensurate with costs of admin and inspections
New Application	Legal formula	£820 up to 5 bedrooms + £33.00 per additional bedroom	£840 up to 5 bedrooms + £34.00 per additional bedroom	
Renewal		£495 for up to 5 bedroom and £21 per additional bedroom	£510 for up to 5 bedroom and £22 per additional bedroom	
Immigration Inspection		£147.00	£150.00	

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Caravan Sites = Mobile Homes Act 2013					
Site licence application fee					
1-5 units		£571.00	£585.00	Fees set at cost recovery of administering the service	
6-24 units		£662.00	£679.00		
25-99 units		£723.00	£741.00		
100-149 units		£890.00	£912.00		
150+ units		£977.00	£1,001.00		
Annual site licence fee					
1-5 units					
High Risk - 100% of cost	Discretionary	£326.00	£334.00		
Medium Risk - 50% of cost		£163.00	£167.00		
Low Risk - 33% of cost		£107.00	£110.00		
6-24 units					
High Risk - 100% of cost	Discretionary	£402.00	£412.00		
Medium Risk - 50% of cost		£202.00	£207.00		
Low Risk - 33% of cost		£132.00	£135.00		
25-99 units					
High Risk - 100% of cost	Discretionary	£555.00	£569.00		
Medium Risk - 50% of cost		£278.00	£285.00		
Low Risk - 33% of cost		£184.00	£189.00		
100-149 units					
High Risk - 100% of cost	Discretionary	£731.00	£749.00		
Medium Risk - 50% of cost		£365.00	£374.00		
Low Risk - 33% of cost		£242.00	£248.00		
150+ units					
High Risk - 100% of cost	Discretionary	£937.00	£960.00		
Medium Risk - 50% of cost		£468.00	£480.00		
Low Risk - 33% of cost		£309.00	£317.00		
Other fees					
Licence Variation	Discretionary	£180.00	£185.00		
Licence Transfer		£180.00	£185.00		
Deposit of Site Rules		£89.00	£91.00		
Compliance Notice charge		£306.00	£314.00		
Fit and Proper Person Assessment fees					
Application Fee	Discretionary	£266.00	£273.00		
Additional Persons		£89.00	£91.00		
Animal Welfare Licence					
Animals Boarding					
Up to 20 animals					
Application Fee -new	Discretionary	£333.00	£341.00	To encourage the start-up of small businesses and ensure that health & safety and animal welfare visits are made and appropriate advice given to proprietors. Charges are to cover the cost of Officers' time, administration on-costs all new Dog breeding establishment are subject to inspection, all others are risk based	
Application Fee - renewal		£228.00	£234.00		
Maintenance Fee:					
1 Year		£263.00	£270.00		
2 Year		£315.00	£323.00		
3 Year		£368.00	£377.00		
Copy of licence, change of details not requiring an inspection					
20+ animals					
Application Fee -new	Discretionary	£438.00	£449.00		
Application Fee - renewal		£333.00	£341.00		
Maintenance Fee:					
1 Year		£158.00	£162.00		
2 Year		£210.00	£215.00		
3 Year		£263.00	£270.00		
•Dog Breeding					
Up to 3 Bitches					
Application Fee -new	Discretionary	£280.00	£287.00	To encourage the start-up of small businesses and ensure that health & safety and animal welfare visits are made and appropriate advice given to proprietors. Charges are to cover the cost of Officers' time, administration on-costs all new	
Application Fee - renewal		£191.00	£196.00		
Maintenance Fee:					
1 Year		£158.00	£162.00		
2 Year		£210.00	£215.00		
2 Year					

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3 Year		£263.00	£270.00	Dog breeding establishment are subject to inspection, all others are risk based
4 - 10 Bitches				
Application Fee -new		£385.00	£395.00	
Application Fee - renewal		£296.00	£303.00	
Maintenance Fee:				
1 Year	Discretionary	£263.00	£270.00	
2 Year		£315.00	£323.00	
3 Year		£368.00	£377.00	
10+ Bitches				
Application Fee -new		£490.00	£502.00	
Application Fee - renewal		£401.00	£411.00	
Maintenance Fee:				
1 Year	Discretionary	£315.00	£323.00	
2 Year		£368.00	£377.00	
3 Year		£420.00	£431.00	
•Biring of Horses				
Up to 5 Horses				
Application Fee -new		£385.00	£395.00	
Application Fee - renewal		£296.00	£303.00	
Maintenance Fee:				
1 Year	Discretionary	£158.00	£162.00	
2 Year		£210.00	£215.00	
3 Year		£263.00	£270.00	
5+ Horses				
Application Fee -new		£490.00	£502.00	
Application Fee - renewal		£401.00	£411.00	
Maintenance Fee:				
1 Year	Discretionary	£263.00	£270.00	
2 Year		£315.00	£323.00	
3 Year		£368.00	£377.00	
•Selling animals as pets				
Application Fee -new		£280.00	£287.00	
Application Fee - renewal		£191.00	£196.00	
Maintenance Fee:				
1 Year	Discretionary	£158.00	£162.00	
2 Year		£210.00	£215.00	
3 Year		£263.00	£270.00	
•Exhibiting animals				
Application Fee -new		£385.00	£395.00	
Application Fee - renewal	Discretionary	£296.00	£303.00	
Maintenance Fee:				
3 Year		£263.00	£270.00	
Dangerous Wild Animals	Discretionary	£385.00	£395.00	To recover costs of inspection Officer's time with administrative on-costs veterinary costs borne by applicant where required
Zoos (6 year licence)	Discretionary	Actual costs involved	Actual costs involved	To cover the cost of providing the service with acknowledgement of the demands of animal welfare and public safety. Actual Officer costs (including vet & other officials' fees) for year together with any other charges incurred in the admin of zoo licensing

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Street Trading				
Annual New Consents				
1 day/night pitch per week	Discretionary	£206 (£120 application fee/ £86 maintenance fee) *	£210 (£120 application fee/ £90 maintenance fee) *	
Up to 2 day/night pitches per week (and/or up to 2 locations per year)		£252 (£148 application fee/ £104 maintenance fee) *	£258 (£150 application fee/ £108 maintenance fee) *	
Up to 3 day/night pitches per week (and/or up to 3 locations per year)		£308 (£186 application fee/ £122 maintenance fee) *	£315 (£190 application fee/ £125 maintenance fee) *	
Up to 4 day/night pitches per week (and/or up to 4 locations per year)		£354 (£214 application fee/ £140 maintenance fee) *	£362 (£220 application fee/ £142 maintenance fee) *	
Up to 5 day/night pitches per week (and/or up to 5 locations per year)		£390 (£232 application fee/ £158 maintenance fee) *	£400 (£240 application fee/ £160 maintenance fee) *	
Over 5 day/night pitches per week (and/or over 5 locations per year)		£464 (£288 application fee/(£176 maintenance fee) *	£475 (£290 application fee/(£185 maintenance fee) *	

* Where a trader will access and use a Council owned electricity supply, a surcharge fee will be payable to cover cost incurred.

Annual Layby Trader (New and Renewal)**	Discretionary	£823 (£148 application fee/£675 maintenance fee)	£840 (£150 application fee/£690 maintenance fee)	
Vary Consent		£46	£47	
Annual Renewal/Continuation Fee				
1 day/night pitch per week	Discretionary	£155.00	£159.00	
Up to 2 day/night pitches per week (and/or up to 2 locations per year)		£173.00	£177.00	
Up to 3 day/night pitches per week (and/or up to 3 locations per year)		£191.00	£195.00	
Up to 4 day/night pitches per week (and/or up to 4 locations per year)		£209.00	£214.00	
Up to 5 day/night pitches per week (and/or up to 5 locations per year)		£227.00	£232.00	
Over 5 day/night pitches per week (and/or over 5 locations per year)		£245.00	£251.00	

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Consented Premises

Standard Consent Premises Grant (per year)	Discretionary	£204	£209*	*For new premises wishing to test suitability of their location, a 3 month trial period is given, where the consent can be returned within 3 months of issue and refunded if not viable (less £40 admin fee) New fee structure to allow for a 6 month trial to encourage new traders.
Standard Consent Premises Renewal/Continuation (per year)		£148	£152	
Charitable/Not for Profit Premises Grant (per year)		£74	£76	
Charitable/Not for Profit Premises Renewal/Continuation (per year)		£58	£60	
Consented Premises Trader (per year) (Grant or Renewal)		£92	£94 (**£47)	**Where a trader is required to obtain standard consents and a consented premises a 50% reduction of the fee applies.
Ad-Hoc Trading		n/a	£47	Trading up to 4 times per year at one location (and to assess site suitability).
Ad-Hoc Trading		n/a	£94	Trading up to 4 times per year at up to 5 locations (and to assess site suitability)

Licensing Act 2003 Statutory Fees

Application for a grant of personal licence -	Statutory Fees - Licensing Act 2003	£37		We will adopt the Statutory Fee set by Central Government. For 2024/25 this fee has not been set yet.
Application for a minor variation -		£89		
Application for a provisional statement where premises being built -		£315		
Application for transfer of premises licence -		£23		
Application to vary licence to specify individual as premises supervisor -		£23		
Removal of DPS on community premises (disapplication of DPS) -		£23		
Interim authority notice following death of licence holder -		£23		
Notification/duty to notify change of name or address -		£11		
Notification of change of name or alteration of rules of club -		£11		
Change of relevant registered address of club -		£11		
Theft or loss of premises licence or certificate of summary -		£11		
Theft or loss of temporary event notice -		£11		
Theft, loss etc of personal licence -		£11		
Right of freeholder to be notified of licensing matters		£21		
Temporary event notice (TEN) -		£21		

Type of Fee/Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge	
3. HACKNEY CARRIAGE & PRIVATE HIRE VEHICLE LICENSING					
Driver's Licence					
Grant	Discretionary	£249***	£260***	***Includes a non-refundable application administrative fee of £160 (should the application not progress by the applicant the admin fee will be retained).	
Renewal		£135.00	£140.00		
Fee for competency base test for drivers – new applicants or re-test as part of compliance		Retest fee if failed initial tests.	Retest fee if failed initial tests.		
Replacement badge		£13.00	£20.00		
Operator's Licence (1yr)					
Grant	Discretionary	£233.00	£242.00	Recovery of the whole costs of the Hackney Carriage and Private Hire vehicle licensing system so that	
Renewal		Standard fee of £191 regardless of fleet size	£198.00		
Name/address change to existing licence		£20.00	£22.00		
Operator's Licence (5yr)					
Single vehicle	Discretionary	Standard fee of £878 regardless of fleet size	Standard fee of £913 regardless of fleet size		
Two vehicles					
Three to five vehicles					
Six to ten vehicles					
Eleven to Twenty vehicles					
Twenty one vehicles and above					
Vehicle Licensing (including Inspection)					
Grant (plate/ door signage stickers included)	Discretionary: H&ESPFH	£164.00	£175.00		
Renewal		£113.00	£120.00		
Replacement plate		£24.00	£30.00		
Replacement PH Door signage (stickers x2)		£20.00	£30.00		
Transfer of Ownership		n/a	£30.00		
Change of Registration Number (Exempt)		n/a	£30.00		
Change of Registration Number (including plates and signage)		n/a	£74.00		
Small Lottery Licence				We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.	
i. Grant	Statutory:	£40.00			
ii. Renewal	Gambling Act 2005	£20.00			

Peach indicates statutory fee

Type of Fee/Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
Stray Dogs				
Seizure fee	Statutory: The Environmental Protection (Stray Dogs) Regulations 1992	£25.00		We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
Seizure with transport and/or kennelling				
Transportation/ Admin Fee	Other charges Discretionary ESPFH	£63.00	£66.00	To reflect SCDC administration, transportation and kennelling costs
Kennelling Fee		£22.00	£23.00	
Veterinary Fees if applicable		Veterinary Fees if applicable	Veterinary Fees if applicable	
4. Refuse & Recycling Service				
Hazardous and Bulky Domestic Collections				
Per item, fridge/freezer/CRT monitor/TV/Microwave etc.	Discretionary	£26.50	£27.00	Inflationary uplift, rounded for ease of collection
Bulky Household Waste one to three items(excluding hazardous waste items)	Discretionary	£32.50	£34.00	Inflationary uplift, rounded for ease of collection
Per item (after three) Max 9		£5.50	£6.00	Inflationary uplift, rounded for ease of collection
Emptying of contaminated bin/additional empty (per bin)		£32.50	£33.00	Inflationary uplift, rounded for ease of collection
Clearance of rubbish from bin stores		By quote	By quote	
Annual 2nd green bin charge – per additional green bin (October to October)		£45.00	£45.00	Inflationary uplift, rounded for ease of collection
Additional garden waste capacity for flats (per 1100 litre bin)		£84.00	£85.00	Inflationary uplift, rounded for ease of collection
Bins				
Delivery of bin(s) for new property (up to)	Discretionary	£90.00	£90.00	No change
NEW Additional approved black bin - Large families etc.		£55.00	£56.00	Inflationary uplift, rounded for ease of collection
Delivery of a replacement black bin (damaged /stolen)		£55.00	£0.00	Remove charge
Delivery of a replacement green/blue bin (damaged /stolen)		FOC	FOC	No change
Additional blue bin charge (in excess of 2 bins in total) per bin		£25.00	£25.00	No change
Recycling Kitchen Caddy Sacks (in packs of 50)		£4.20	£4.20	No change
STREET CLEANSING				
Street bin service charge- per empty (parishes)	Discretionary	£4.00	£4.00	No change
Street bin service charge- per empty (commercial)		£4.00	£4.00	No change
Additional general waste street bin (Topsy 2000 inc. install charge)		£418.75	£420.00	
Additional post mounted dog waste street bin		£518.68	£520.00	

Peach indicates statutory fee

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
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Peach indicates statutory fee

5. FOOD SAFETY				
Food Export Certificates	Discretionary	£176.00	£181.00	
Food Hygiene				
Pre Inspections	Discretionary	£147.00	£170.00	Bringing SCDC closer to parity with neighbouring Authority
Re-Inspections	Discretionary	£147.00	£170.00	
Safer Food Better Business Packs	Discretionary	£16.00	£16.50	

6. OTHER FEES AND CHARGES				
Staff involved in civil litigation	Discretionary	Varies due to specific Officer & time involved	Varies due to specific Officer & time involved	To cover staff costs
Supply of specific information from records	Statutory: The Freedom of Information and Data Protection (Appropriate Limit and Fees) Regulations 2004	As listed in SCDC FOI Policy & Procedure April 2009	As listed in SCDC FOI Policy & Procedure April 2009	Fees vary due to nature of request (see SCDC web site FOI Fee Structure)
Provision of information – Local Land charge searches		£150.00	£150.00	
Officers offering chargeable advice including enforcement charges where legislation permits	Discretionary	By quote	By quote	To ensure that where services can be charged for SCDC covers as a minimum the cost of that advice or actions
Serving of enforcement notices under the Housing Act 2004	Power to charge for serving improvement notices	£66.00/hr Max charge £250.00	£510	

Removal & Disposal of Abandoned Vehicles				
Removal	Statutory: Refuse Disposal (Amenity) Act 1978 Removal, Storage & Disposal of Vehicle (Prescribed Sums & Charges) Regulations 1989 as amended	Subject to contractual changes Removal £120.00		We will adopt the Statutory Fee set by Central Government for 2024/25 this fee has not been set yet.
Storage (per day)		Storage £20.00 per day		
Disposal		Disposal £85.00		

7. FIXED PENALTY PROVISIONS				
Offence	Fee/charge set by Legislation	Fee/Charge 2023/24		Proposed
		FP reduced if paid within 10 days	FP reduced if paid within 10 days	Fee / Charge 2024/25
				Full amount of penalty
Depositing Litter	Environmental Protection Act 1990	£150	£75.00	£400
Littering from a vehicle	Regulation 4 LOVR	£150	£75.00	£400
Smoking ban	Sec 9 Health Act	Smoking: £50	£30 - if paid within 15 days	Smoking: £50
offences				
(smoking in		No 'No Smoking' sign: £200	No 'No Smoking' sign: £150	No 'No Smoking' sign: £200
a public place & failure to display 'no smoking' signs)				

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
Failure to Produce Waste Transfer Note	Control of Pollution (Amendment) Act 1989	£300.00	£180.00	£300.00
Failure to Produce Waste Carriers Licence	Environmental Protection Act 1990	£300.00	£180.00	£300.00
Abandoning a Motor Vehicle	Sec 2(A)1 RD(A)/ Sec 10 CNEA	£200.00	£120.00	£200.00
Exposing 2 or more vehicles for sale on a road	Clean Neighbourhood & Environment Act 2005	£100.00	£60.00	£100.00
Repairing vehicle on the road	Clean Neighbourhood & Environment Act 2005	£100.00	£60.00	£100.00
Breach of a Community Protection Notice	Sec 48 Anti Social Behaviour, Crime and Policing Act 2014	£100	£75	£100
Breach of a Public Spaces protection Order	s.63 and/or s.67, Anti social Behaviour, Crime and Policing Act 2014	£100	£75	£100
Deface any Property by painting, writing, etc. (Graffiti & fly posting)	Anti-Social Behaviour Act 2003	£150.00	£75.00	£400.00
Painting or affixing things to a structure on the Highway	Highways Act 1980	£150.00	£75.00	£150.00
Failure to place waste in prescribed container (Household)	Environmental Protection Act 1990	£110.00	£75.00	£150.00
Failure to place waste in prescribed container (Commercial)	Environmental Protection Act 1990	£110.00	£75.00	£150.00
Unauthorised distribution of literature on designated land	Environmental Protection Act 1990	£150.00	£75.00	£150.00
Noise from dwellings	Noise Act 1996	£150.00	£75.00	£150.00
Noise from licensed premises	Noise Act 1996	£500.00	No reduction	£500.00
Breaching Household Duty of care Offences	Environmental Protection Act 1990	£400.00	£300	£600.00
Fly tipping Fixed penalty charge	Environmental Protection Act 1990	£400	£300	£700

Peach indicates statutory fee

Licensing Act 2003 – Fees (Statutory)				
Premises/Club Licence		Fee/Charge	Proposed	
		2023/24	Fee/Charge 2024/25	
Band A		£100.00		We will adopt the Statutory Fee set by Central Government. For 2024/25 this fee has not been set yet.
Band B		£190.00		
Band C		£315.00		
Band D		£450.00		
D and Primary Business Alcohol Sales x 2		£900.00		
Band E		£635.00		
E and Primary Business Alcohol Sales x 3		£1, 905.00		
Annual Fee			Proposed	
		Fee/Charge	Fee/Charge	

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
		2023/24	2024/25	
Band A		£70.00		We will adopt the Statutory Fee set by Central Government. For 2024/25 this fee has not been set yet.
Band B		£180.00		
Band C		£295.00		
Band D		£320.00		
Band E		£350.00		

Peach indicates statutory fee

Additional fees for large venues and events			
Number in Attendance at any one time		Fee/Charge	Proposed Fee/Charge
		2023/24	2024/25
5,000 to 9,999		£1,000	
10,000 to 14,999		£2,000	
15,000 to 19,999		£4,000	
20,000 to 29,999		£8,000	
30,000 to 39,999		£16,000	
40,000 to 49,999		£24,000	
50,000 to 59,999		£32,000	
60,000 to 69,000		£40,000	
70,000 to 79,999		£48,000	
80,000 to 89,999		£56,000	
90,000 and over		£64,000	
Temporary Events		£21 per event	

Schedule of Maximum Fees – Gambling Act 2005								
Classes of premises licence	Maximum conversion application fee for non-fast track application	Maximum non- conversion application fee in respect of provisional statement premises	Maximum non- conversion application fee in respect of other premises annual fee	Maximum annual fee	Maximum fee for application to vary licence	Maximum fee for application to transfer a licence	Maximum fee for application for reinstatement of a licence transfer a licence	Maximum fee for application for provisional statement
Regional casino premises licence		£8,000	£15,000	£15,000	£7,500	£6,500	£6,500	£15,000
Large casino premises licence		£5,000	£10,000	£10,000	£5,000	£2,150	£2,150	£10,000
Small casino premises licence		£3,000	£8,000	£5,000	£4,000	£1,800	£1,800	£8,000
Converted casino premises licence	£2,000			£3,000	£2,000	£1,350	£1,350	
Bingo premises licence	£1,750	£1,200	£3,500	£1,000	£1,750	£1,200	£1,200	£3,500
Adult gaming centre premises licence	£1,000	£1,200	£2,000	£1,000	£1,000	£1,200	£1,200	£2,000
Betting premises (track) licence	£1,250	£950	£2,500	£1,000	£1,250	£950	£950	£2,500
Family entertainment centre premises licence	£1,000	£950	£2,000	£750	£1,000	£950	£950	£2,000
Betting premises (other) licence	£1,500	£1,200	£3,000	£600	£1,500	£1,200	£1,200	£3,000

These fees are currently set at the maximum amount

Schedule of Abandoned Vehicles Fees – Road Traffic Act 1988

Table 1 – Regulation 5

1	2	4	4	5
Vehicle position and condition	Vehicle equal to or less than 3.5 tonnes MAM	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM	Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 MAM	Vehicle exceeding 18 tonnes MAM

1

Type of Fee/ Charge	Fee/Charge set by	Fee/Charge 2023/24	Proposed Fee/Charge 2024/25	Policy when setting the fee/charge
2 Vehicle on road, upright and not substantially damaged or any two wheeled vehicle whatever its condition or position on or off road	£192	£256	£448	£448
3 Vehicle, excluding a two wheeled vehicle, on road but either not upright or substantially damaged or both.	£320	£832	Unladen-£2561 Laden-£3842	Unladen-£3842 Laden-£5763
4 Vehicle, excluding a two wheeled vehicle, off road, upright and not substantially damaged	£256	£512	Unladen-£1281 Laden-£1921	Unladen-£1921 Laden-£2561
5 Vehicle, excluding a two wheeled vehicle, off road but either not upright or substantially damaged or both	£384	£1,089	Unladen-£3,842 Laden-£5,763	Unladen-£5,763 Laden-£7,684

Peach indicates statutory fee

Table 2 – Regulation 5 - Storage (for each period of 24 hours or part thereof)

1	2	4	4	5
<i>Two wheeled vehicle</i>	<i>Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM</i>	<i>Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM</i>	<i>Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM</i>	<i>Vehicle exceeding 18 tonnes MAM</i>
£13	£26	£32	£38	£45

Table 3 – Regulation 5 - Disposal

1	2	4	4	5
<i>Two wheeled vehicle</i>	<i>Vehicle, not including a two wheeled vehicle, equal to or less than 3.5 tonnes MAM</i>	<i>Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM</i>	<i>Vehicle exceeding 7.5 tonnes MAM but equal to or less than 18 tonnes MAM</i>	<i>Vehicle exceeding 18 tonnes MAM</i>
£64	£96	£128	£160	£192